FIRE and EVACUATION PLAN

For



10 King Street

Caboolture, Qld 4510

Date Created - August 2024

Prepared by: -

JAMES C HATCH & ASSOCIATES
Emergency Procedures Training
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Document Control Sheet

Contact for Enquiries and Proposed Changes
If you have any questions regarding this document, or a suggestion for improving this document please contact:

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Phone	(07) 3211 2033/ 0410 258 547
Email	property@demartini.com.au
Property Owner	Caboolture Partnership Pty Ltd
Address	c/- De Martini Fletcher L10, 46 Edward Street Brisbane, QLD 4000
Phone	0484 003 475
Fire Safety Advisor	James C Hatch
Phone	(07) 3219 4340
Mobile	0411 188 466
Email	Jim@jameschatch.com.au
Date of Qualifications	February 2024
RTO issued qualifications	Chubb Training
Person Responsible for Evacuation Co-ordinator	Brett Muller
Phone	0411 725 445
Fire Evacuation and First Response Instructor	Mark Jones (FSA)
Phone	0412 450 741
Email	mark@jameschatch.com.au
Date of Instructions	Refer Record of Training (Attached)

Fire & Evacuation Plan annual review

Reviewed by	Date of Review	Changes made?
James Hatch	August 2024	First Issue
James Hatch	September 2025	Annual Review – No changes
James Hatch	October 2026	Annual Review – Update building info + Evac signs

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Policy Relating to Emergency Planning

For compliance with the Fire & Rescue Act of Qld and the Building Fire Safety Regulations of Queensland 2008 a Fire Evacuation Plan must be established and maintained with annual reviews.

It is the policy that in individual buildings and building complexes, there shall be appropriate plans to control all types of emergency situations that can affect staff safety, corporate assets, or the continuity of services.

These plans are required to include the orderly evacuation of personnel from the building where emergency conditions necessitate such action.

This Building will comply with all current requirements of legislation and standards of the Queensland Fire Department, the Building Fire Safety Regulation 2008 and the Australian Standard for Emergency Control Organization and Procedures for Buildings (AS 3745 – 2010) if this plan and the advice given therein is implemented and followed.

Failure to comply with the regulations incurs penalty points, which may result in a fine by Queensland Fire Department.

Management is responsible for the maintenance of all special services and the occupational health and safety in all common areas under their supervision. They are also responsible for the care and upkeep of equipment and the support for training of staff.

The effectiveness of action during emergencies relies not only on the organisation and facilities contained in emergency plans, but also the correct operation of the Life Safety Systems and in the co-operation of all tenants.

This Fire & Life Safety Management & Use Emergency Plan specifies the relevant organisation and actions to enable the effective control of an emergency within the confines of 10 King Street, Caboolture, Qld 4510

Implementation Checklist

The successful implementation of these emergency procedures relies on confirmation that the following actions have been taken and completed by the Management: -

- Fire Plan and Instructional poster prepared and installed.
- Management have ensured that personnel are appointed to the Emergency Control Organization (ECO) including Fire Wardens (Each Tenancy)
- The effectiveness of action during emergencies relies not only on the organisation and facilities contained in emergency plans, but also in the co-operation of Workers.
- Check that Emergency procedures and instructional literature for Workers are circulated and copies are available for new Workers and Visitors
- New Workers must be made aware of the emergency arrangements during the induction process.
- Ensure that General Evacuation, Evacuation Coordination and First Response training organised annually (normally arranged by the Evacuation Coordinator).
- Check that Trial Evacuation exercise conducted annually. (Arranged by the Management)
- Check that regular tests of fire equipment conducted and recorded. (Test to be carried out in accordance with the relevant Australian Standards i.e., AS 1851)
- Ensure that regular Fire Safety Checks are carried out to ensure fire safety equipment is unobstructed and exit/passageways are clear.
- Check that there is annual testing of all equipment associated with the Fire Services
- Ensure that regular tests of Emergency & Exit lighting conducted and recorded. (Test to be carried out in accordance with the relevant Australian Standards i.e., AS 2293)
- Check that current and correct Records of services are maintained.
- Ensure that an Annual Occupier's Statement is prepared and issued to QFD

Education and Training

From time to time educational and training sessions on both emergency evacuation and fire safety should be conducted. All Workers are urged to participate fully.

The minimum requirements for training are:

General Evacuation and Evacuation Coordination Training

Training of all Workers must be conducted at the initial establishment of the Emergency Control Organisation and within two days of when new staff are employed.

Training of all Workers and Fire Wardens shall be provided on an annual basis in accordance with the Queensland Building Fire Safety Regulations 2008.

All staff and the Fire Wardens must be familiar with egress routes and assembly areas
(Refer to fire & evacuation diagrams).

A record of all training must be kept and be available on request from an inspecting officer.

Trial Evacuation Practice

An evacuation exercise shall be conducted at least annually.

First Response Evacuation Instructions

Instruction in the location, type and use of installed fire fighting equipment is to be given to all staff and repeated every two years.

Record Keeping

To comply with the requirements of the Fire and Rescue Service Act 1990 and Building Fire Safety Regulations 2008, a form has been developed for recording training and instruction of Emergency Procedures.

The Record is kept for inspection by the Authorities if requested.

Performance Solution requirements

The building must comply with the Performance Solution Reports referenced in the associated Building Approval

- Fire Engineering Report by Fire Engineers Australia Reference J0364 dated 18/08/2022 Revision 5
- BSE Section J –JV3 Report - 20210086 10 King St -Rev3- 23 June 2021
- Performance Solution Reports by Indesign Building Pty Ltd:
  - DDA_J01219_210608_AccesswayPerformance_A
  - DDA_J01219_210609_CirculationPerformance_A
  - DDA_J01231_210629_CirculationPerformance-doorways_A
  - DDA_J01435_220616_SanitaryPerformanceAmbulantCubicleCirculation_IssueA
  - DDA_J01471_220817_EndOfTrippCubicleCirculation_IssueA
  - DDA_J01471_220817_AccesswayPerformance-balconydoorthreshold_IssueA

The full details are listed in the Form 11 attachment to this Fire Plan and detailed in the Fire Engineering Report by Fire Engineers Australia Reference J0364 dated 18/08/2022 Revision 5

Restrictions

The following restrictions apply to the use or occupation of the building:

1. The building must only be used in accordance with the relevant Development Permits (and other statutory approvals) that apply to the Development. The building must be maintained to remain compliant with those Permits/Approvals.
2. Safety measures must be capable of performing to a standard no less than that which they were originally required to achieve. Safety installations must be maintained in accordance with Queensland Development Code MP6.1, AS1851 and any other relevant standard. Mechanical ventilation and hot water, warm water and cooling water systems must be adequately maintained to safeguard people from illness or injury. Services must continue to perform to a standard of energy efficiency no less than that which they were originally required to achieve.
3. The Building Owner must take reasonable measures to ensure that the fire isolated stairways are used primarily for emergency purposes only. The balustrade system used in the fire isolated stairway is only permissible where the fire isolated stairway is used primarily for emergency purposes.
4. Section 108A of the Building Act 1975 requires the Owner to ensure that this certificate is conspicuously displayed as near as practicable to the building's main entrance.
5. The level 1 and 2 office areas and the retail space require a separate fit out approval and Certificate of Occupancy prior to occupation.

Fire Safety Installations Applicable to the Development

Fire Safety Installations Applicable to the Development

1 Structural features
- access panels through fire-rated construction
- penetrations through fire-rated construction
- fire dampers
- fire doors
- structural fire protection
- systems required to have a fire-resistance level

2 Fire protection systems
- sprinklers (including wall-wetting sprinklers)
- fire detection and alarm systems

3 Fire fighting equipment
- fire mains/fire hydrants
- fire hose reels (carpark only)
- fire extinguishers (portable)

4 Occupant safety features
- exit door hardware
- emergency lighting
- exit signs
- fire doors

5 Other features
- Nil.

Special Fire Services Applicable to the Development

a) Fire mains / Fire hydrants
b) Sprinklers (including wall-wetting sprinklers)
c) Fire detection and alarm systems

Fire Protection Systems Installed

- Fire detection system having heat and smoke detectors has been installed in the building
- Manual Call Break Glass Alarm Point (MCP) on the Fire Indicator Panel
- Cut-off Fire Sprinklers to windows in close proximity to external fire load
- The Fire Alarm System is connected to the QFD FireCom Centre on **FCA 54240**
- Fire Hydrants in accordance with the Building Regulations and AS 2419
- Fire extinguishers in accordance with the Building Regulations and AS 2444
- Fire hose reels in accordance with the Building Regulations and AS 2441

Operation of the Detection, Fire Sprinkler Systems or the MCP - WILL

- Operate the emergency warning system, sounding an alarm throughout the building.
- Cause the fire alarm outside the front entry to operate
- Send a signal to the QFD Monitoring Station
- Indicate an alarm on the fire indicator panel
- Release Security Doors

BUILDING OCCUPANTS MUST DIAL '000'

TO CALL THE EMERGENCY SERVICES (Fire Brigade)

EMERGENCY WARNING SYSTEM

The fire alarm system has incorporated an emergency warning system which produces a distinct sound and recorded message which can be heard throughout the building: -

- The "***EVACUATE***" (**Beep Beep Beep followed with message)** signal to notify that all personnel are required to leave the building by the "exit(s)" nominated by the Fire Warden.

Controls for the emergency warning system are located in the Fire Indicator Panel.

(Refer to Fire Plan for location)

Evacuation Coordination Procedures	
Commencement Date:	01/05/2024
Procedure	If fire is discovered evacuate persons from the immediate danger If you hear a Fire Warning evacuate all the building and ensure no one re-enters the building
Procedure for contacting fire service	**You Must Dial '000' or mobile '112'**
Persons with special needs	Check Register and ensure everyone is out of the building
Checking that all persons have been evacuated	Evacuation Coordinator or the prescribed person on site is the last to leave after checking that no person is in the building

In the event of a fire, or any other emergency, occurring during normal business hours, which may require evacuation, the following shall apply: -

- The Fire Warden will respond by making an announcement to prepare and evacuate their area and call the Emergency Services **(Dial 000).** (If necessary, operate the Manual Call Point to raise an alarm for the total building)
- The Fire Warden will respond by checking the origin of the emergency.
- **Fire Wardens** will account for all occupants prior to evacuating by searching their areas.
- Staff should request visitors to leave the building, and then secure all equipment and valuables. (If Safe)
- Fire Wardens attached to the area of the alarm should report to the Senior Officer of the attending Emergency Service.
- A fire fighting party may use the available fire fighting equipment but only when control is established
- **O**n arrival at the Assembly Area the Fire Wardens are to account for occupants in direct association with the emergency alarm origin as well as their area of control.
- If any personnel are unaccounted for, the attending **Emergency Services** is to be immediately notified.

In the event of a fire, or any other emergency, occurring after normal business hours, the following shall apply: -

- **Raise** the Alarm by operating a manual call point or by calling out **'Fire Fire Fire'** and notifying the Emergency Services by dialling '**000' (triple Zero)**
- Escort visitors from the building
- Secure all equipment and valuables. **(ONLY IF SAFE TO DO SO)**
- Move away from the building to a safe position where you can greet the Emergency Services on their arrival.
- Fighting of fire at times outside business hours shall only be performed if it is completely safe to do so. **(IF IN DOUBT THEN JUST GET OUT)**

Emergency Evacuation Procedure

Installed in the building are Fire Detectors, Cut-off Fire Sprinklers, a Manual Break Glass Alarm Point at the Fire Panel and a fire warning system. Activation of any of these devices **WILL** call Emergency Services but will cause the alarm system to activate:

The fire alarm system has incorporated an emergency warning system which produces a distinct sound and recorded message which can be heard throughout the building: -

- The "***EVACUATE***" (**Beep Beep Beep…… followed with message)** signal to notify that all personnel are required to leave the building by the "exit(s)" nominated by the Fire Warden.

Controls for the emergency warning system are located in the Fire Indicator Panel.

(Refer to Fire Plan for location)

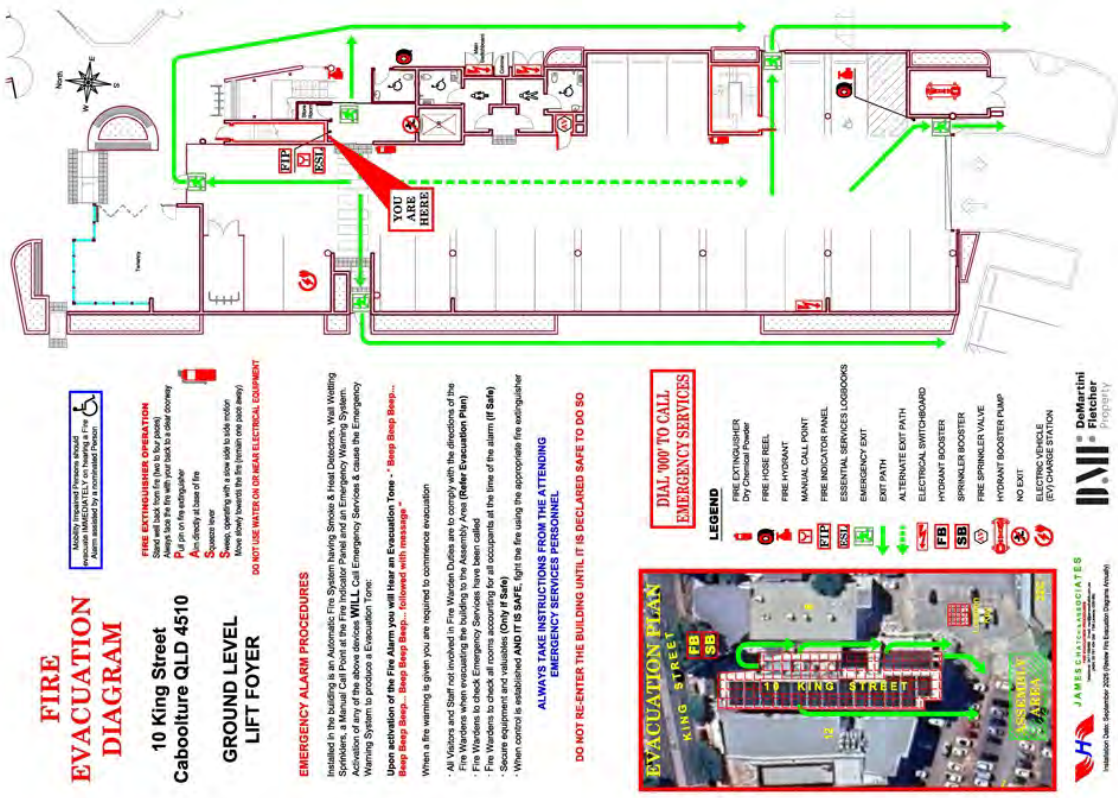
When a fire warning is given, you are required to commence evacuation

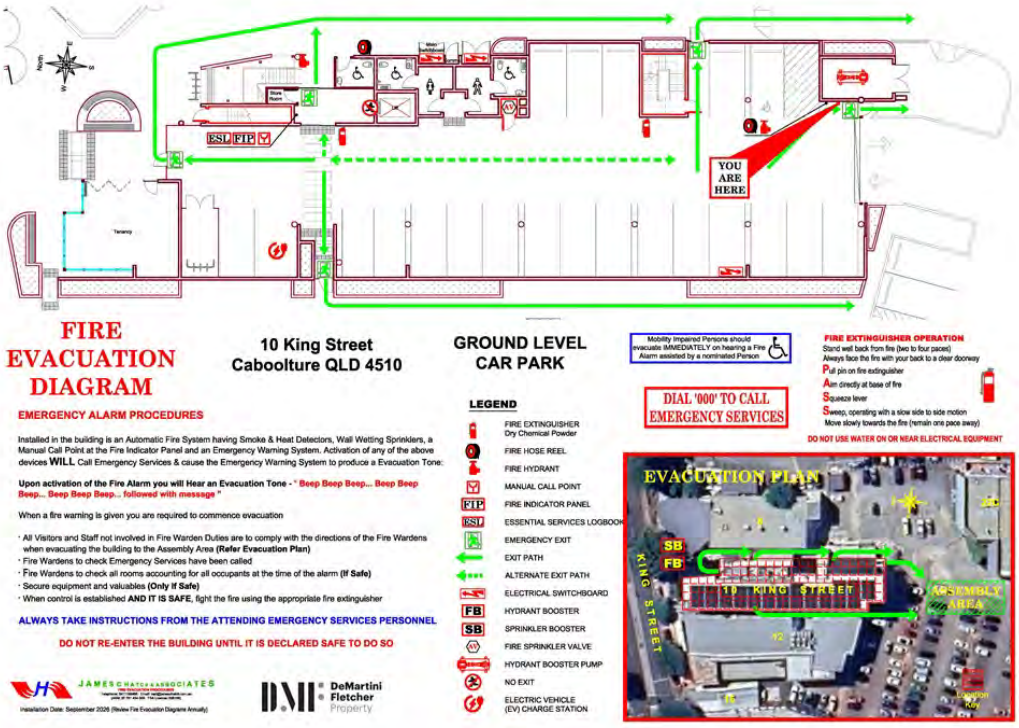
- All Visitors and Staff not involved in Fire Warden Duties are to comply with the directions of the Fire Wardens when evacuating the building to the Assembly Area **(Refer Evacuation Plan)**
- Fire Wardens to check Emergency Services have been called **(You Must Dial '000')**
- Fire Wardens to check all rooms accounting for all occupants at the time of the alarm **(If Safe)**
- Secure equipment and valuables **(Only if Safe)**
- When control is established **AND IT IS SAFE**, fight the fire using the appropriate fire extinguisher

ALWAYS TAKE INSTRUCTIONS FROM THE ATTENDING EMERGENCY SERVICES PERSONNEL

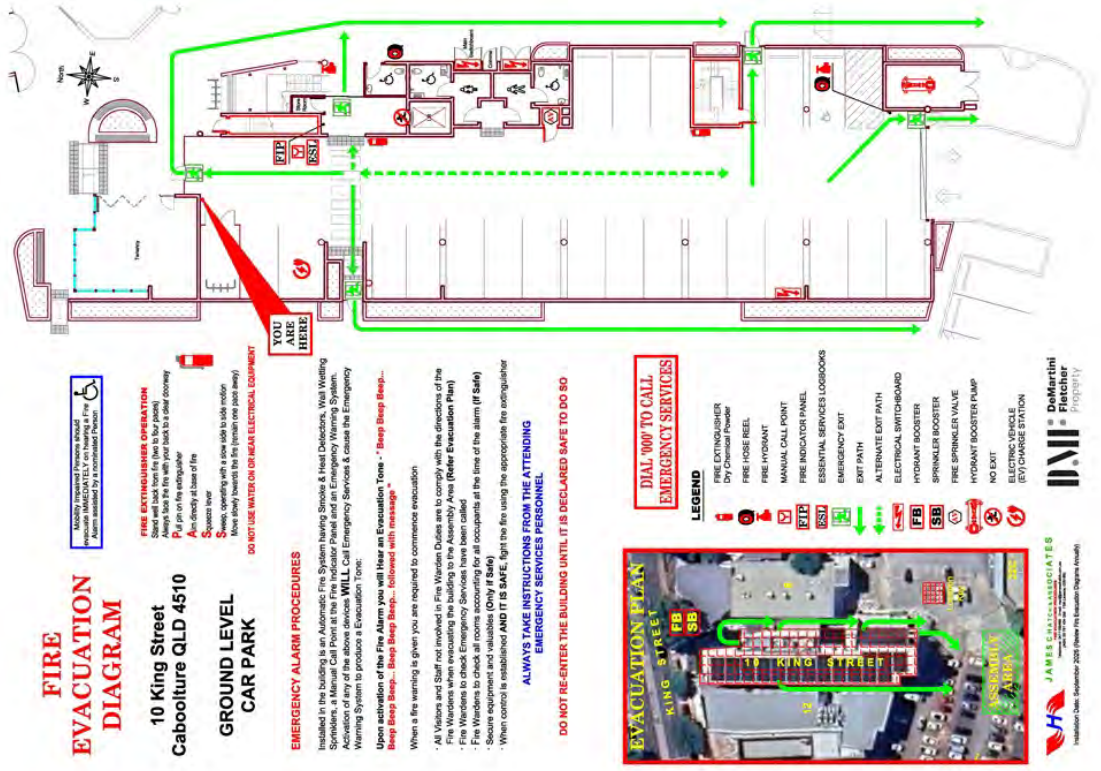
DO NOT RE-ENTER THE BUILDING UNTIL IT IS DECLARED SAFE TO DO SO

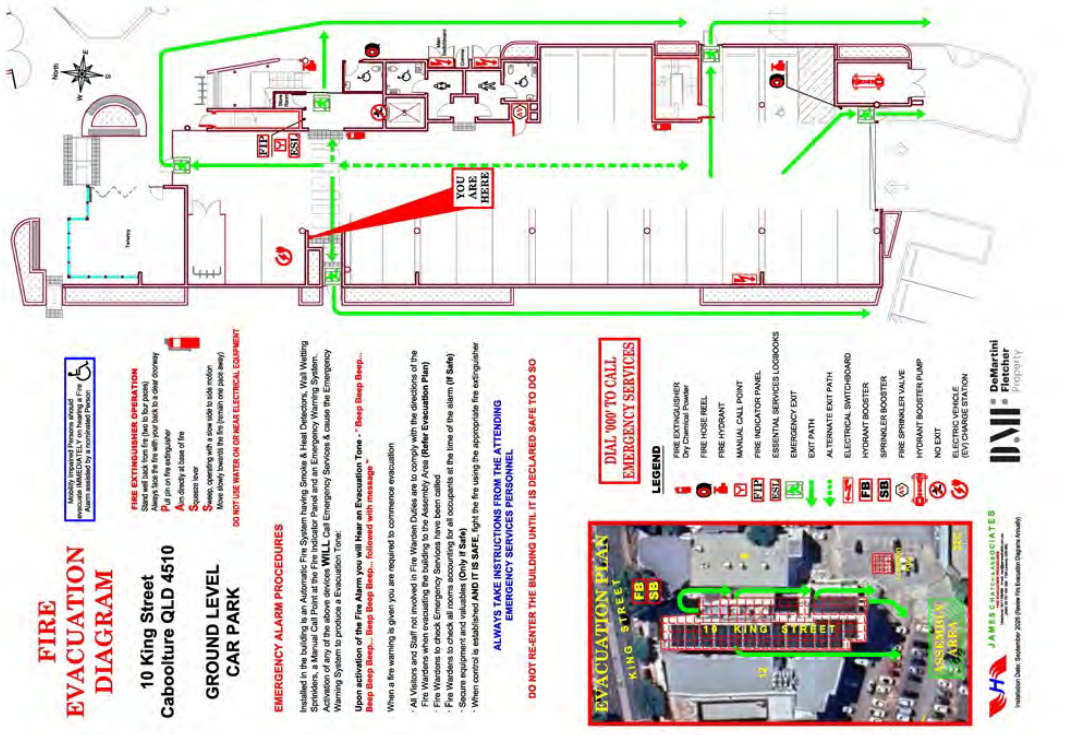
Fire Evacuation Diagrams



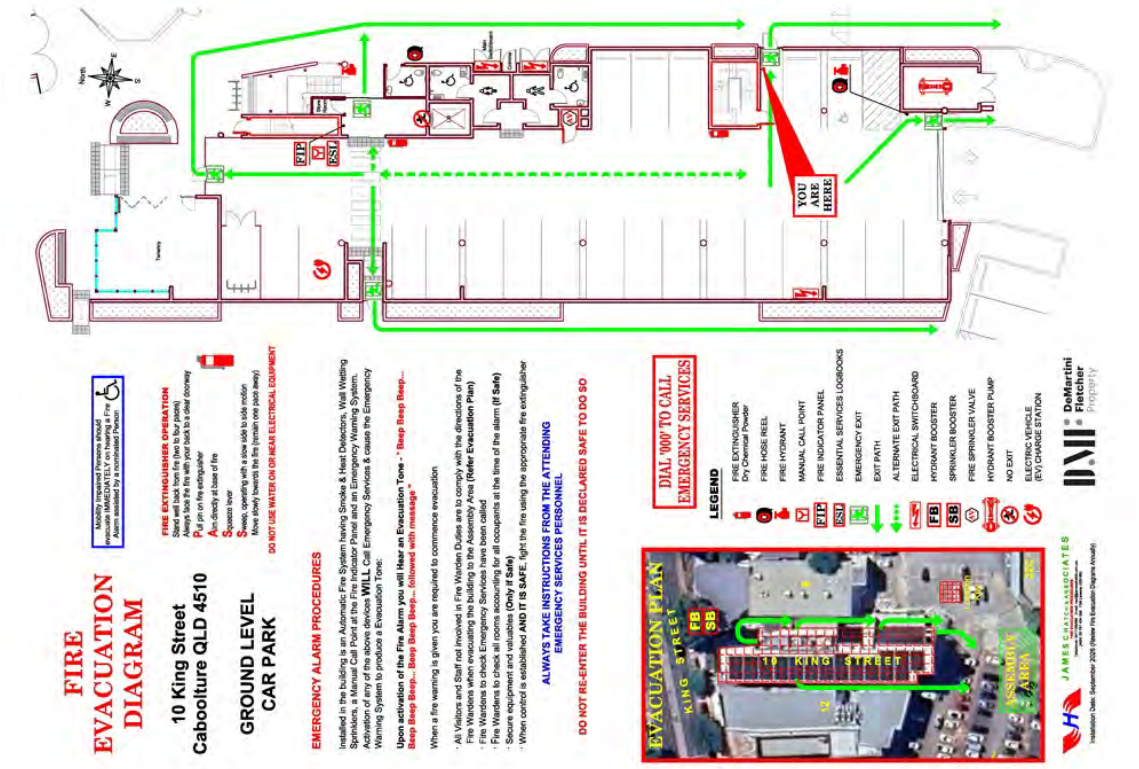


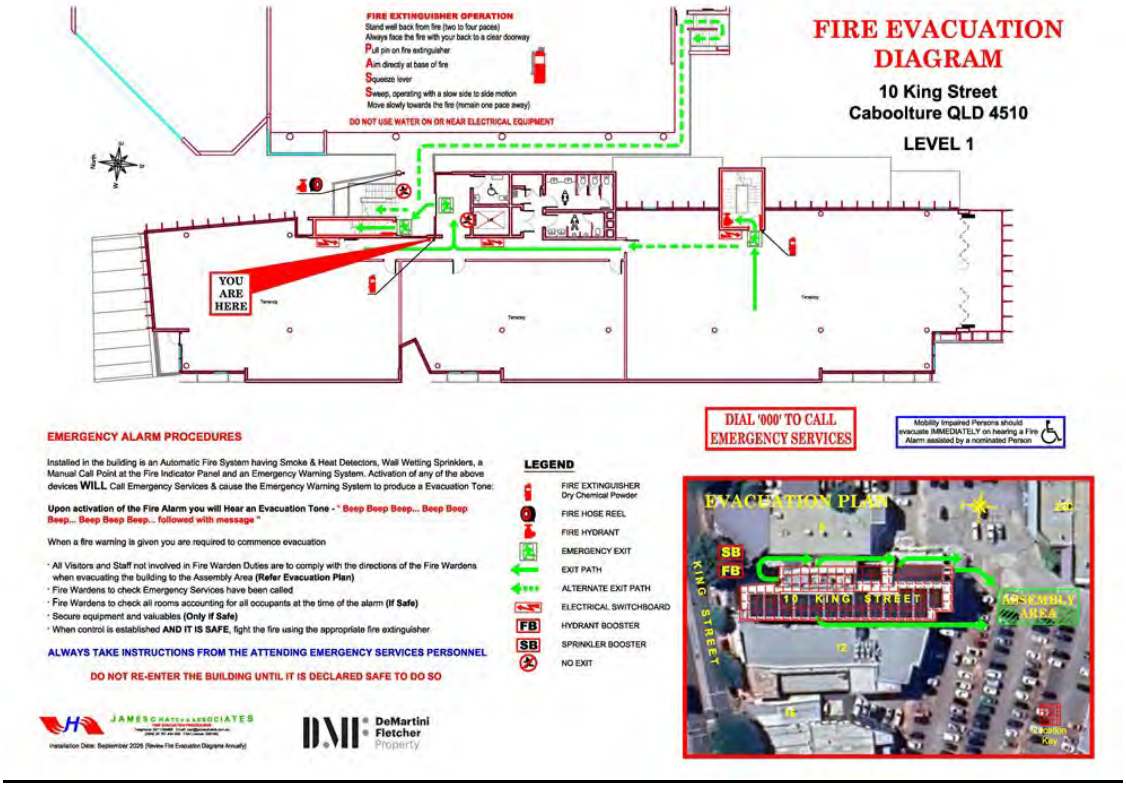
Fire Evacuation Diagrams (cont)



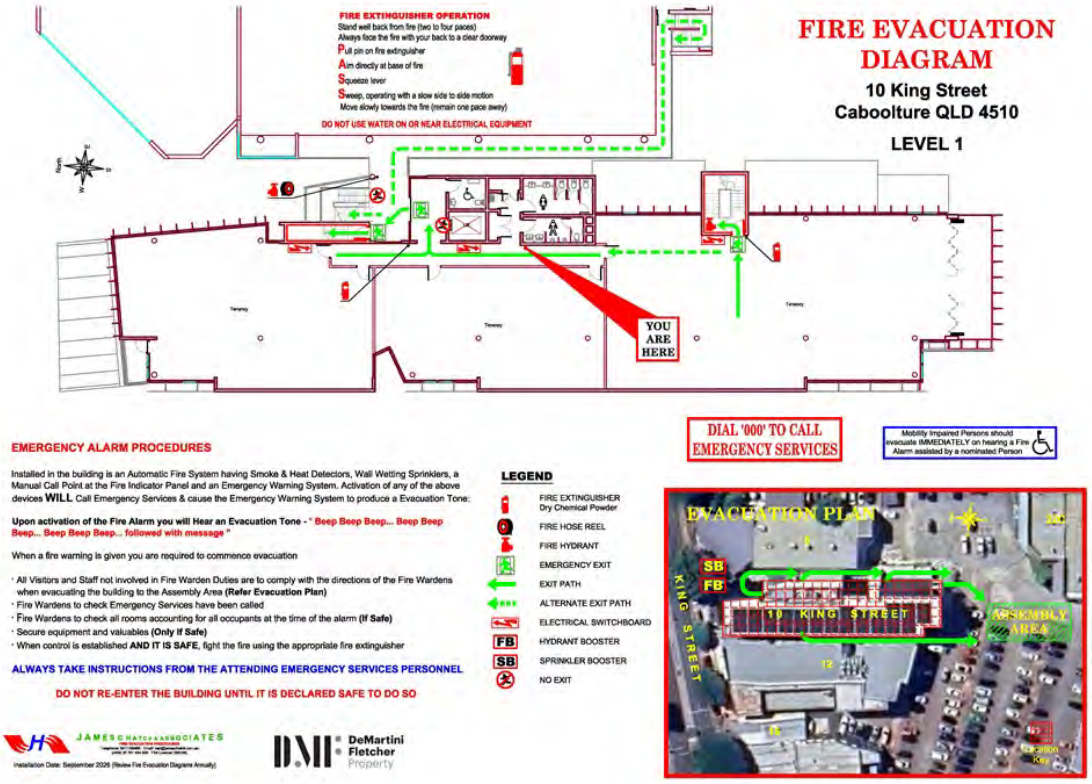


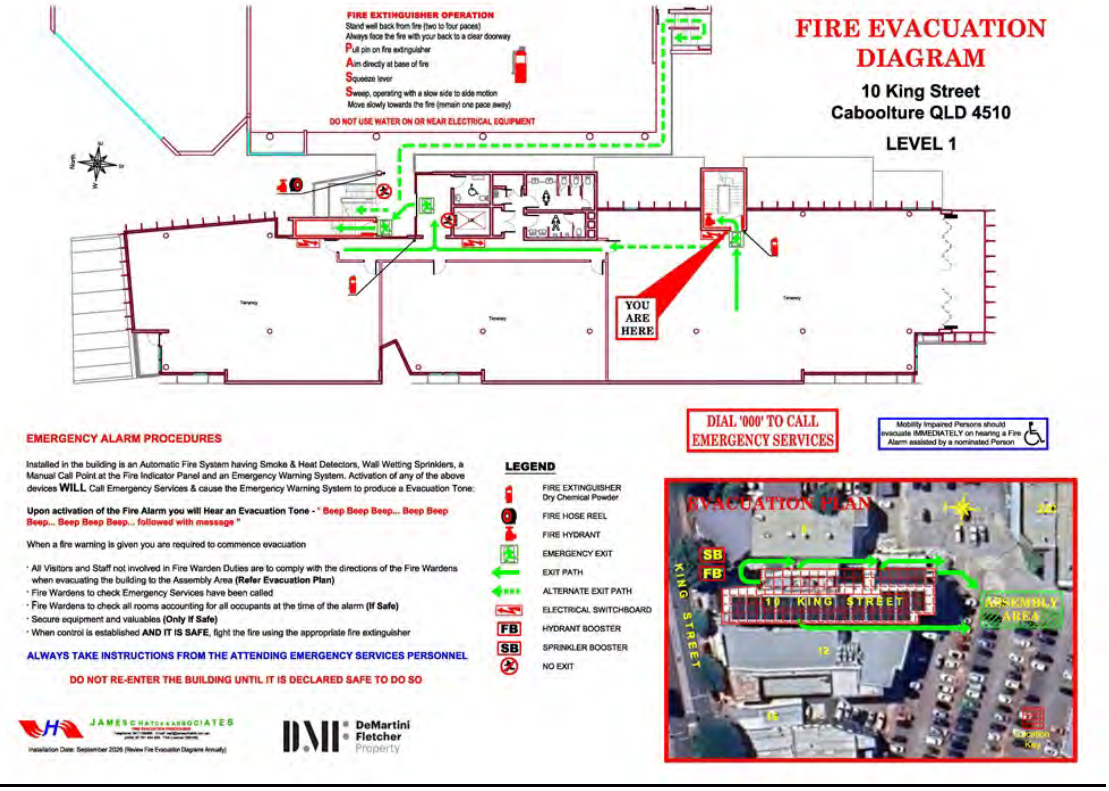
Fire Evacuation Diagrams (cont)



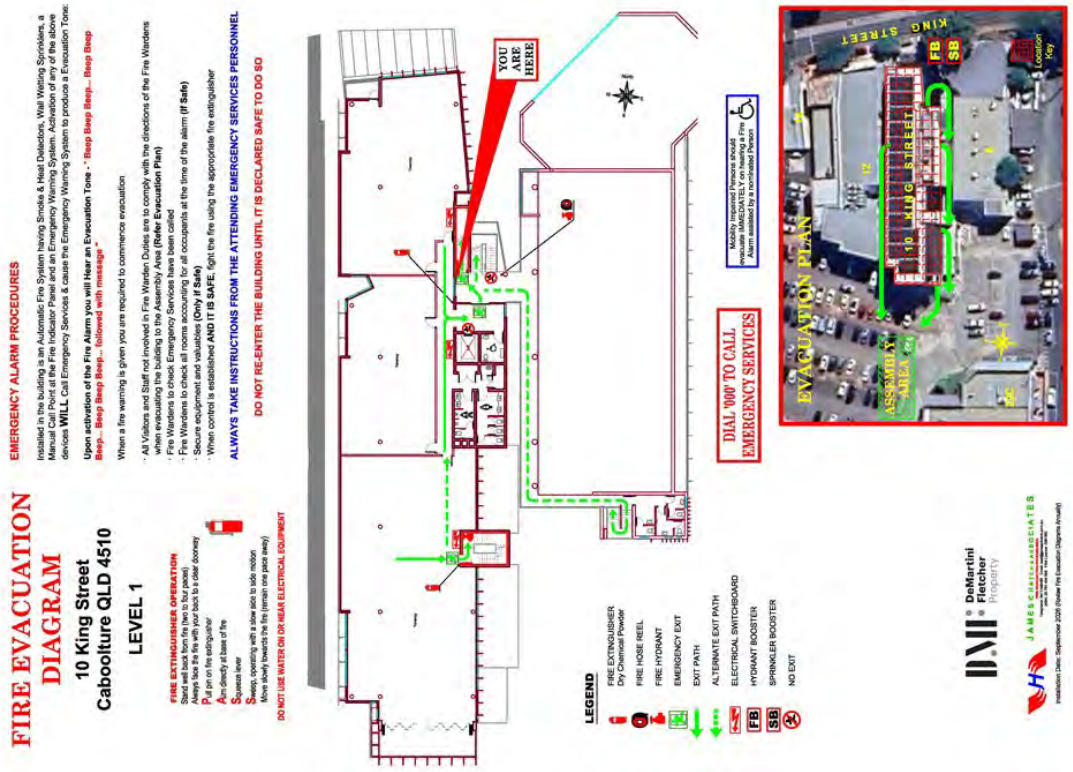


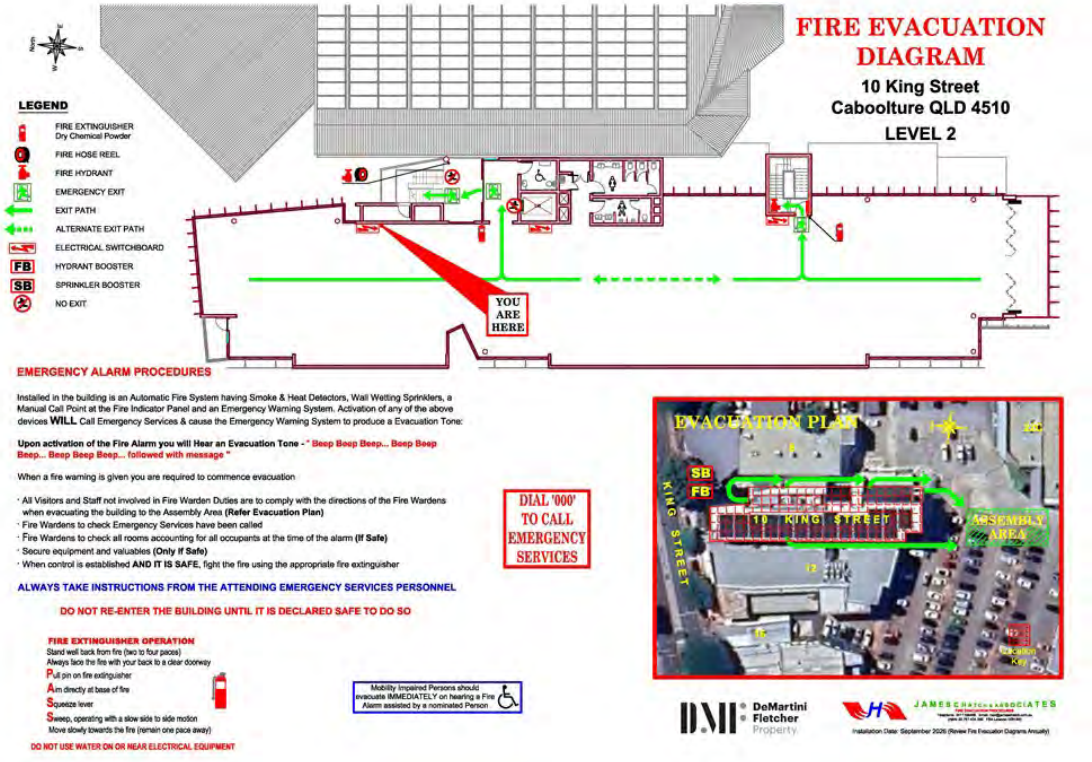
Fire Evacuation Diagrams (cont)





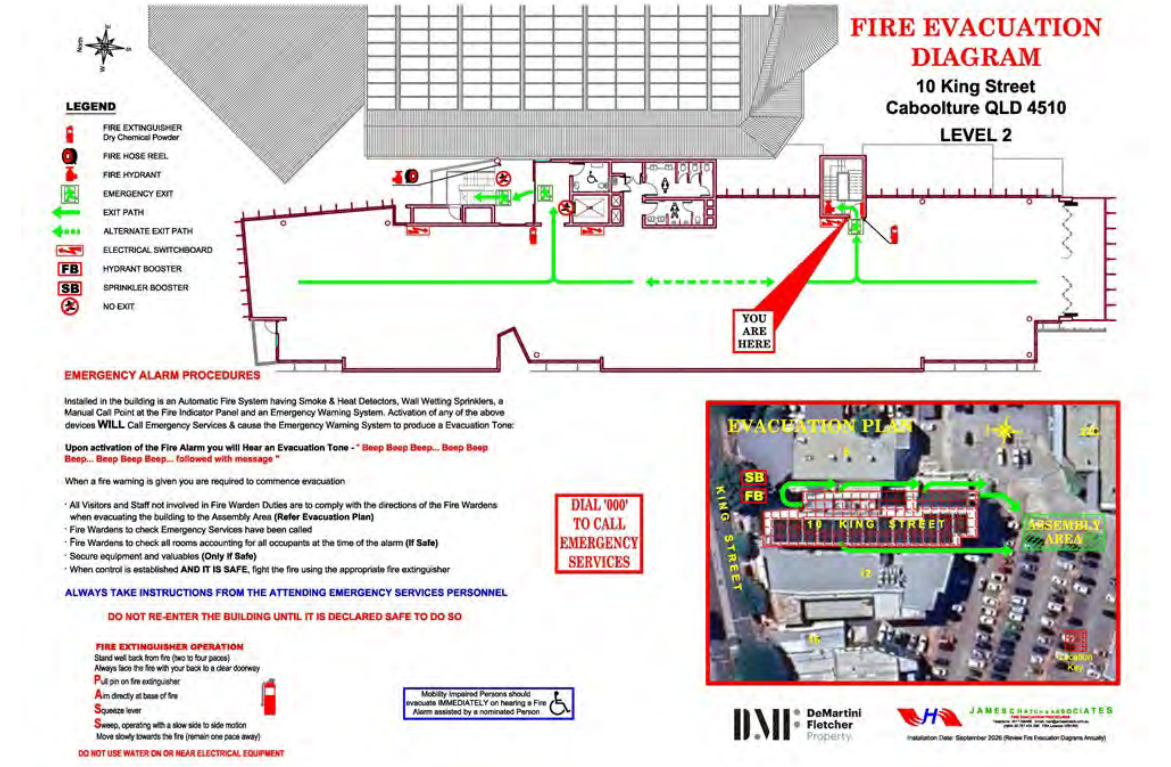
Fire Evacuation Diagrams (cont)





Fire Evacuation Diagrams (cont)





Fire Extinguisher Procedure in Use

- Do not panic - remain calm.
- Announce a fire warning to everybody in the area.
- Request someone contact the Emergency Services and the Fire Warden and have it confirmed.
- Position yourself away from the fire – **3 to 4 Paces** depending on the extinguisher type.
- Always maintain a **CLEAR** exit (fire in front and doorway behind).
- Check extinguisher label for operation.
- Commence fighting fire aiming the spray at the base of the fire with a side-to-side motion.
- Move closer as fire diminishes. (**Remain 1 pace away)**

NB. Have another extinguisher available if a failure should occur.

BE CERTAIN YOU KNOW HOW AND ON WHAT FIRES

TO USE THE EXTINGUISHERS

REFER TO EXTINGUISHER IDENTIFICATION DISC

P.A.S.S.



P – Pull out the safety pin



A – Aim at the base of the fire



S – Squeeze the handle



S – Sweep across the fire

DO NOT FIGHT THE FIRE IF THE FOLLOWING CONDITIONS EXIST

- *You have not been trained or instructed in using a fire extinguisher*
- *You don't know what's burning*
- *The fire is spreading rapidly*
- *You don't have the proper equipment*
- *You can't do so with your back to an exit*
- *The fire might block your means of escape*
- *You might inhale toxic smoke*
- *Your instincts tell you not to do so*
- *If the first attempts to put out the fire do not succeed, evacuate the building immediately*

If the first attempts to put out the fire do not succeed, evacuate the building immediately

Fire Extinguisher Chart

Type of extinguisher			Type of Fire, Class and Suitability						Comments (Refer Appendix B)
			A	B	C	E	F	D**	
Colour scheme AS/NZS1841 -1997	Colour scheme AS1841 -1992	Extinguishant	Wood, paper, plastics,etc	Flammable liquids	Flammable gases	Energized electrical equipment	Cooking oils and fats	Metal fires	
		Water							Dangerous if used on flammable liquid, energized electrical equipment and cooking oil/fat fires
		Wet Chemical							Dangerous if used on energized electrical equipment
		Foam***					LIMITED*		Dangerous if used on energized electrical equipment.
		Powder ABE							Special powders are available specifically for various types of metal fires (see **).
		Powder BE							
		Carbon Dioxide	LIMITED*	LIMITED*					Generally not suitable for outdoor use. Suitable only for small fires.
		Vaporizing Liquid		LIMITED*	LIMITED*				Check the characteristics of the specific extinguishant.
		Fire Blanket	Human torch						

* Limited indicates that the extinguishant is not the agent of choice for the class of fire, but that it will have a limited extinguishing capability.
** Class D fires (involving combustible metals). Use only special purpose extinguishers and seek expert advice.
*** Solvents which may mix with water, e.g. alcohol and acetone, are known as polar solvents and require special foam. These solvents break down conventional AFFF.

Australian Standard 2444-2001

Fire Hose Reels



Hose reels should be used by Fire Service Personnel or trained fire fighting party members only. However, it is important all persons are aware of their locations and the limitations of their use.

THE POSITION OF FIRE HOSE REELS SHOWN ON THE FIRE PLANS

Fire Hose Reel Operation



- Turn on the tap located directly below the main hose drum
- Draw out the hose to approximately 4 paces from the fire
- Twist the nozzle or operate the lever
- Aim the water stream at the base of the fire
- As fire diminishes change the stream to a spray to cool down the embers

DO NOT USE A FIRE HOSE REEL ON OR NEAR LIVE ELECTRICAL POWER

Fire Hydrants

Fire Hydrants should be used by Fire Service Personnel or trained firefighting party members only. However, it is important all persons are aware of their locations and the limitations of their use.

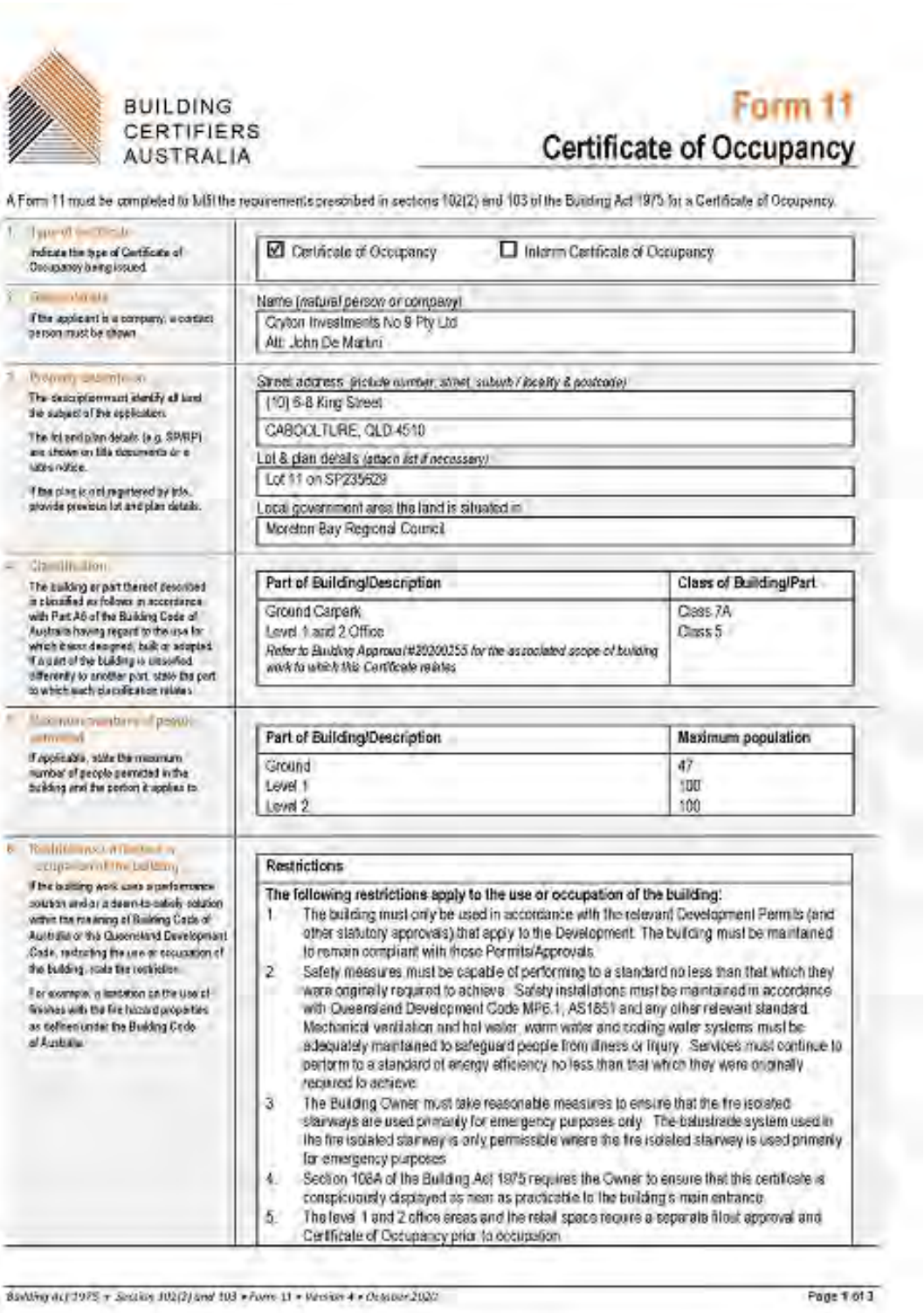
Fire Safety Installation Checklist

FIRE SAFETY INSTALLATION CHECKLIST

Fire Safety Installation	Installed?	
	YES	NO
Emergency lifts	✓	
Emergency lighting	✓	
Exit signage	✓	
Smoke Alarms		✓
Manual Break Glass Alarm System (Local Alarm Only)	✓	
Fire Sprinklers (Cut-Off)	✓	
Fire Booster Pumps	✓	
Fire Water Storage Tank		✓
Fire doors	✓	
Fire extinguishers	✓	
Fire hose reels	✓	
Fire hydrants	✓	
Protection of penetrations through fire rated construction	✓	
Smoke exhaust system		✓

Other features – Includes additional fire safety installations or conditions that are required under the buildings Alternative solution of the *Building Act 1975 or Building Code of Australia* clauses E1.10 and E2.3

Certificate of Classification Building Approval Documents



BUILDING CERTIFIERS AUSTRALIA

Form 11
Certificate of Occupancy

A Form 11 must be completed to fulfil the requirements prescribed in sections 102(2) and 103 of the Building Act 1975 for a Certificate of Occupancy.

1 Type of certificate
Indicate the type of Certificate of Occupancy being issued.

☑ Certificate of Occupancy ☐ Interim Certificate of Occupancy

2 Owner details
If the applicant is a company, a contact person must be shown.

Name (natural person or company)
Crylon Investments No 9 Pty Ltd
Att: John De Martini

3 Property description
The description must identify all land the subject of the application.
The lot and plan details (e.g. SP/RP) are shown on title documents or a rates notice.
If the plan is not registered by title, provide previous lot and plan details.

Street address (include number, street, suburb / locality & postcode)
(10) 6-8 King Street
CABOOLTURE, QLD 4510

Lot & plan details (attach list if necessary)
Lot 11 on SP235629

Local government area the land is situated in
Moreton Bay Regional Council

4 Classification
The building or part thereof described is classified as follows in accordance with Part A6 of the Building Code of Australia having regard to the use for which it was designed, built or adapted. If a part of the building is classified differently to another part, state the part to which each classification relates.

Part of Building/Description	Class of Building/Part
Ground Carpark Level 1 and 2 Office *Refer to Building Approval #20200255 for the associated scope of building work to which this Certificate relates*	Class 7A Class 5

5 Maximum numbers of people permitted
If applicable, state the maximum number of people permitted in the building and the portion it applies to.

Part of Building/Description	Maximum population
Ground	47
Level 1	100
Level 2	100

6 Prohibitions or limitations on occupation of the building
If the building work uses a performance solution and/or a deem-to-satisfy solution within the meaning of Building Code of Australia or the Queensland Development Code, restricting the use or occupation of the building, state the restriction.
For example, a limitation on the use of finishes with the fire hazard properties as defined under the Building Code of Australia.

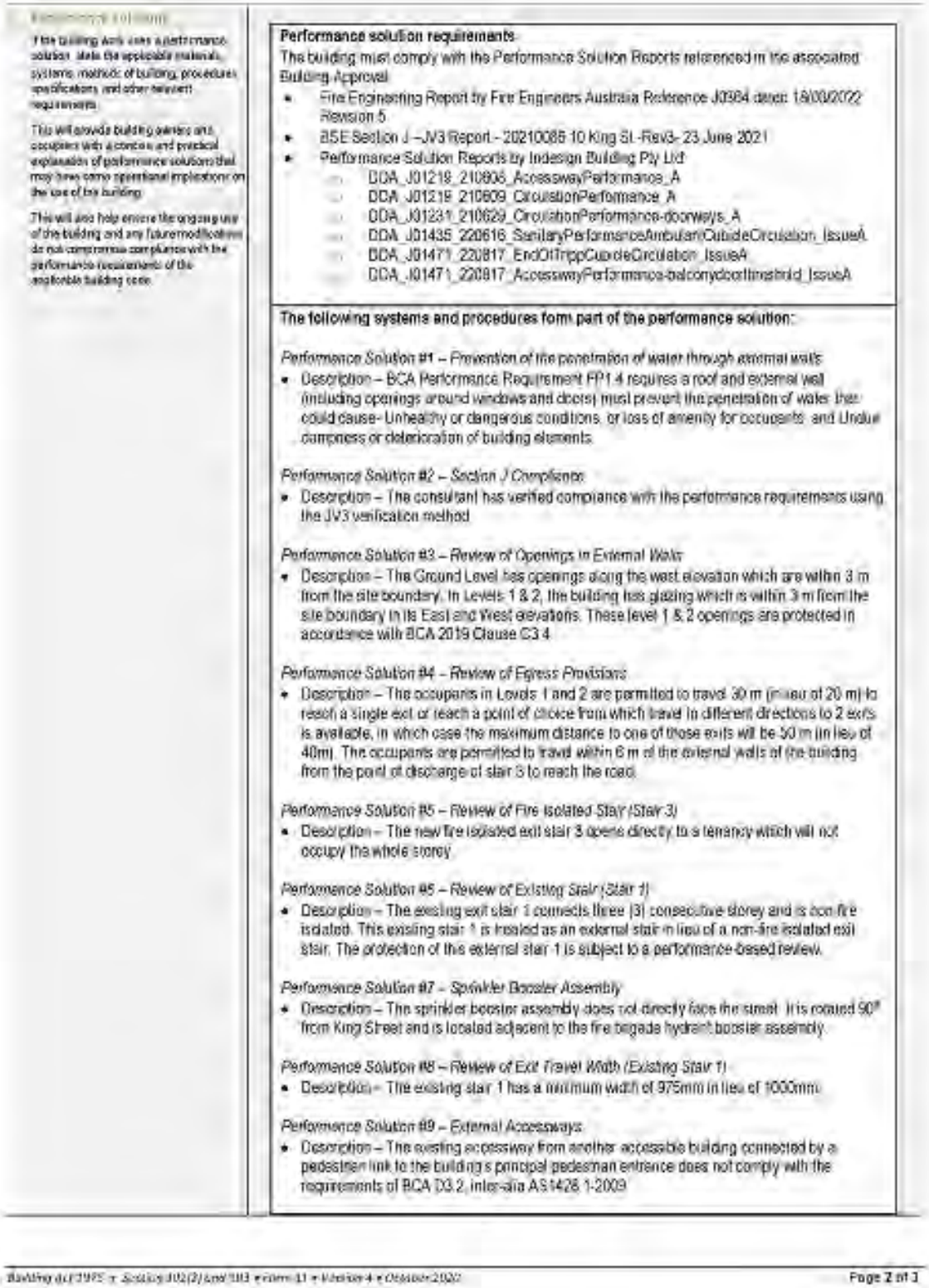
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Building Act 1975 • Sections 102(2) and 103 • Form 11 • Version 4 • October 2020

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If the building Act uses a performance solution, state the applicable materials, systems, methods of building, procedures, specifications, and other relevant requirements.

This will provide building owners and occupiers with a concise and practical explanation of performance solutions that may have some operational implications on the use of the building.

This will also help ensure the ongoing use of the building and any future modifications do not compromise compliance with the performance requirements of the applicable building code.

Performance solution requirements

The building must comply with the Performance Solution Reports referenced in the associated Building Approval

- Fire Engineering Report by Fire Engineers Australia Reference J0984 dated: 19/09/2022 Revision 5
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  - DDA_J01471_220817_EndOfTrippOutsideCirculation_IssueA
  - DDA_J01471_220817_AccesswayPerformance-balconydoorlinesthrid_IssueA

The following systems and procedures form part of the performance solution:

Performance Solution #1 – Prevention of the penetration of water through external walls

- Description – BCA Performance Requirement FP1.4 requires a roof and external wall (including openings around windows and doors) must prevent the penetration of water that could cause- Unhealthy or dangerous conditions, or loss of amenity for occupants and Undue dampness or deterioration of building elements

Performance Solution #2 – Section J Compliance

- Description – The consultant has verified compliance with the performance requirements using the JV3 verification method

Performance Solution #3 – Review of Openings in External Walls

- Description – The Ground Level has openings along the west elevation which are within 3 m from the site boundary. In Levels 1 & 2, the building has glazing which is within 3 m from the site boundary in its East and West elevations. These level 1 & 2 openings are protected in accordance with BCA 2019 Clause C3.4

Performance Solution #4 – Review of Egress Provisions

- Description – The occupants in Levels 1 and 2 are permitted to travel 30 m (in lieu of 20 m) to reach a single exit or reach a point of choice from which travel in different directions to 2 exits is available, in which case the maximum distance to one of those exits will be 30 m (in lieu of 40m). The occupants are permitted to travel within 6 m of the external walls of the building from the point of discharge of stair 3 to reach the road.

Performance Solution #5 – Review of Fire Isolated Stair (Stair 3)

- Description – The new fire isolated exit stair 3 opens directly to a tenancy which will not occupy the whole storey.

Performance Solution #6 – Review of Existing Stair (Stair 1)

- Description – The existing exit stair 1 connects three (3) consecutive storey and is non-fire isolated. This existing stair 1 is treated as an external stair in lieu of a non-fire isolated exit stair. The protection of this external stair 1 is subject to a performance-based review.

Performance Solution #7 – Sprinkler Booster Assembly

- Description – The sprinkler booster assembly does not directly face the street. It is rotated 90° from King Street and is located adjacent to the fire brigade hydrant booster assembly.

Performance Solution #8 – Review of Exit Travel Width (Existing Stair 1)

- Description – The existing stair 1 has a minimum width of 975mm in lieu of 1000mm.

Performance Solution #9 – External Accessways

- Description – The existing accessway from another accessible building connected by a pedestrian link to the building's principal pedestrian entrance does not comply with the requirements of BCA D3.2, inter-alia AS1428.1-2009

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Performance Solution #10 – Balcony Door Circulation
- Description – The balcony doorway circulation does not comply with the requirements of BCA D3.1, inter-alia AS1428.1-2009.

Performance Solution #11 – End of Trip Facility Door Circulation
- Description – The doors leading to the male and female End of Trip facilities at Ground Level are provided with reduced internal circulation space, which does not meet the requirements of BCA D3.1 inter-alia AS1428.1-2009.

Performance Solution #12 – Riser duct encroachment into male ambulant WC on level 1 and 2
- Description – A riser duct encroaches on the required circulation space in the male ambulant WC on Level 1 and Level 2

Performance Solution #13 – Balcony Access Doors
- Description – The balcony doors will have a 55mm step down until external tiling and a threshold ramp in accordance with AS1428.1 as part of the future Stout. The clear width of the operable leaf is less than 850mm.

Performance Solution #14 – End of trip facility access for people with a disability
- Description – A riser duct encroaches on the required circulation space in the female end of trip PWD WC on ground. The airlock entrance ramp encroaches on the required circulation space to the EOT facility entry doors.

Building Act Section 161 – Building certifier's obligation to give referral agency certificate and other documents. The building certifier must, within 10 business days after giving the certificate, give any referral agency a copy of the certificate of occupancy. If the agency is the QFES, the building certifier must provide a list of all fire safety installations installed in the building, and drawings must be provided showing the location of the fire safety installations.

Fire Safety Installations Applicable to the Development

1 Structural features
- access panels through fire-rated construction
- penetrations through fire-rated construction
- fire dampers
- fire doors
- structural fire protection
- systems required to have a fire-resistance level

2 Fire protection systems
- sprinklers (including wall-wetting sprinklers)
- fire detection and alarm systems

3 Fire fighting equipment
- fire mains/fire hydrants
- fire hose reels (carpark only)
- fire extinguishers (portable)

4 Occupant safety features
- exit door hardware
- emergency lighting
- exit signs
- fire doors

5 Other features
- Nil.

Special Fire Services Applicable to the Development

a) Fire mains / Fire hydrants
b) Sprinklers (including wall-wetting sprinklers)
c) Fire detection and alarm systems

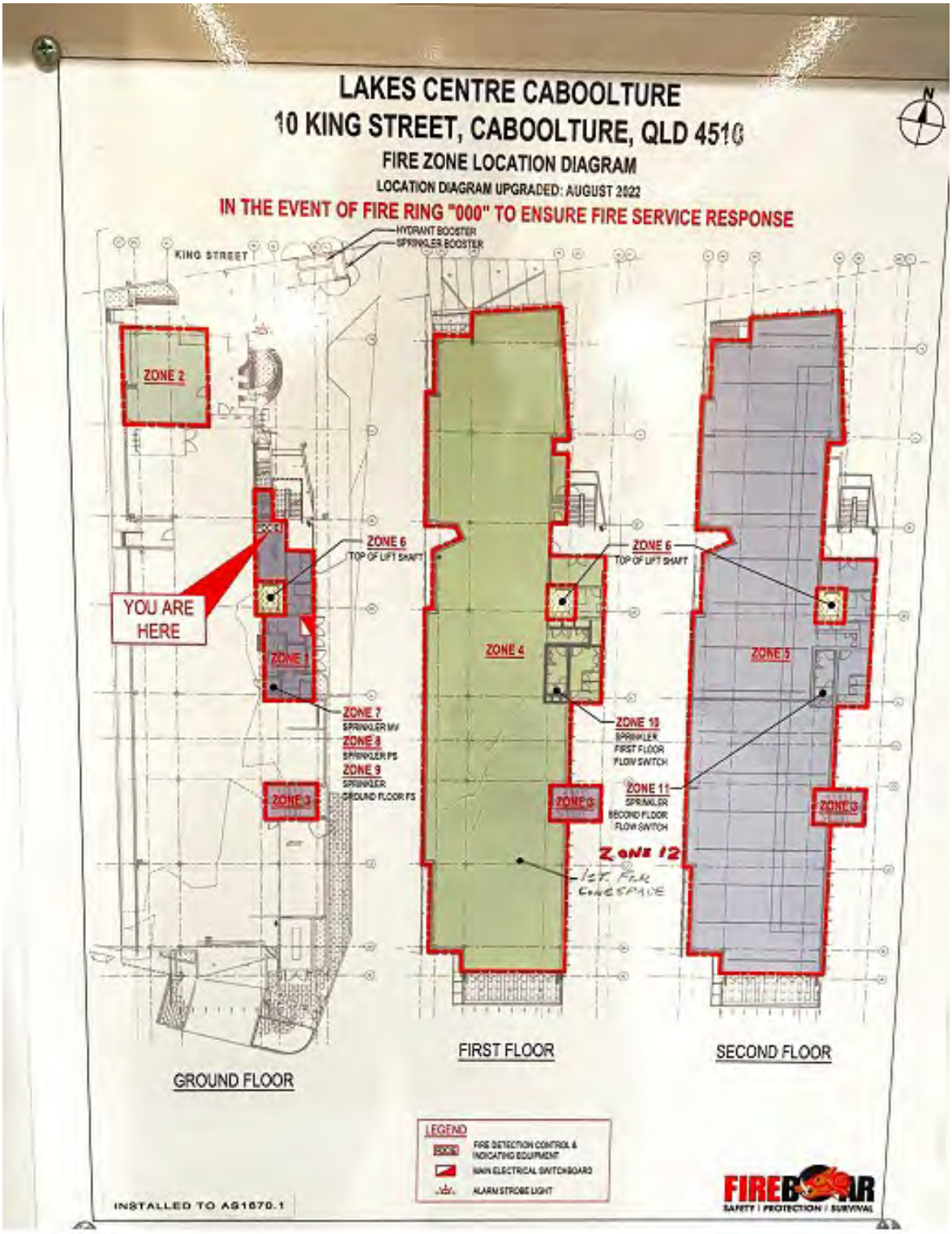
If the certifier is a company, a contact person must be shown.

Name of building certifier (in full) & Contact person	Licence number
Building Certifiers Australia Pty Ltd ABN 83 632 469 268	A1165387
Signature	**Date** / **Building Approval Reference Number**
Signed for and on behalf of Building Certifiers Australia Pty Ltd	09/09/2022 / 20200255

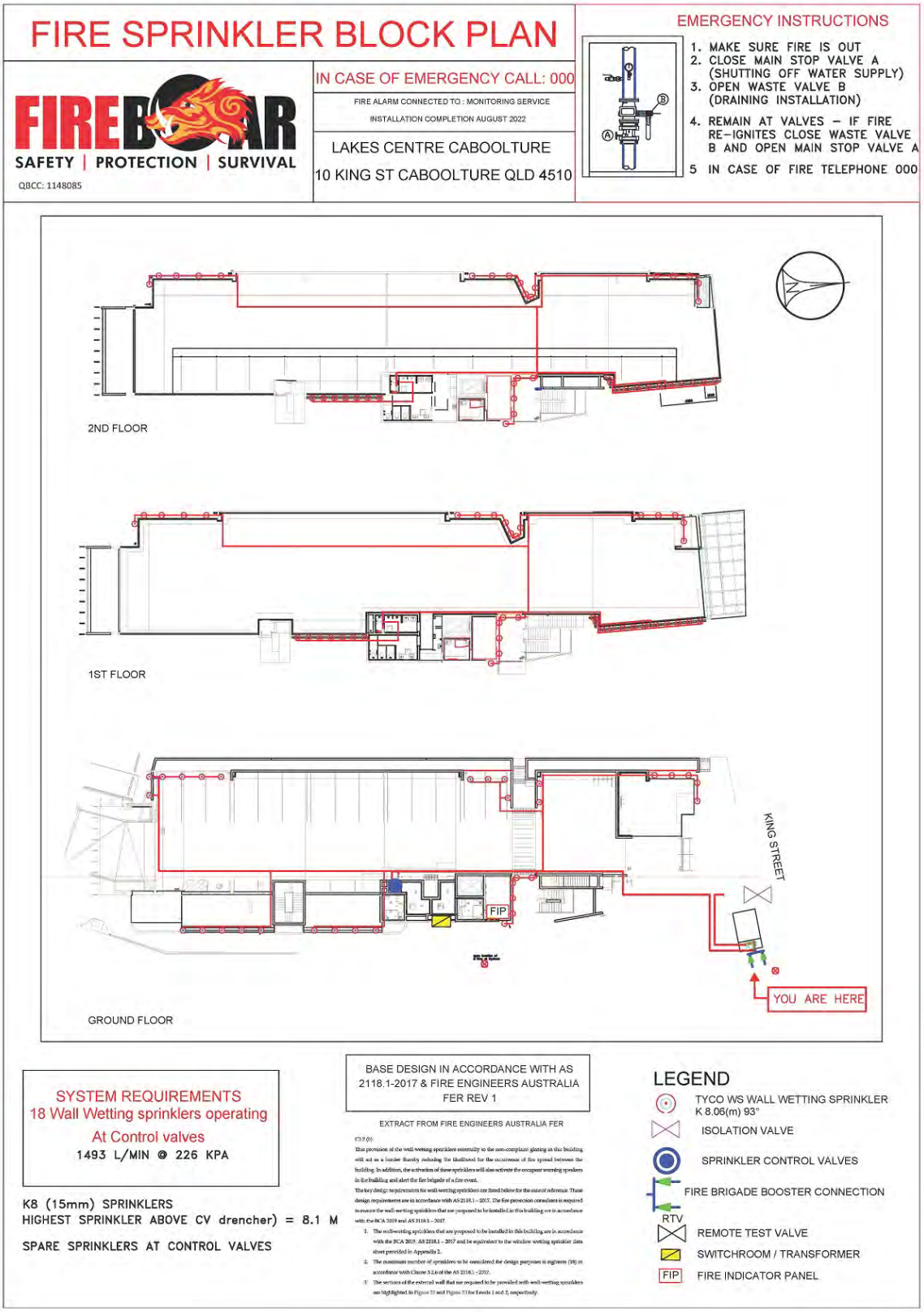
Building Act 1975 • Section 302(2) and 103 • Form 11 • Version 4 • October 2021

Fire Procedure Training Records

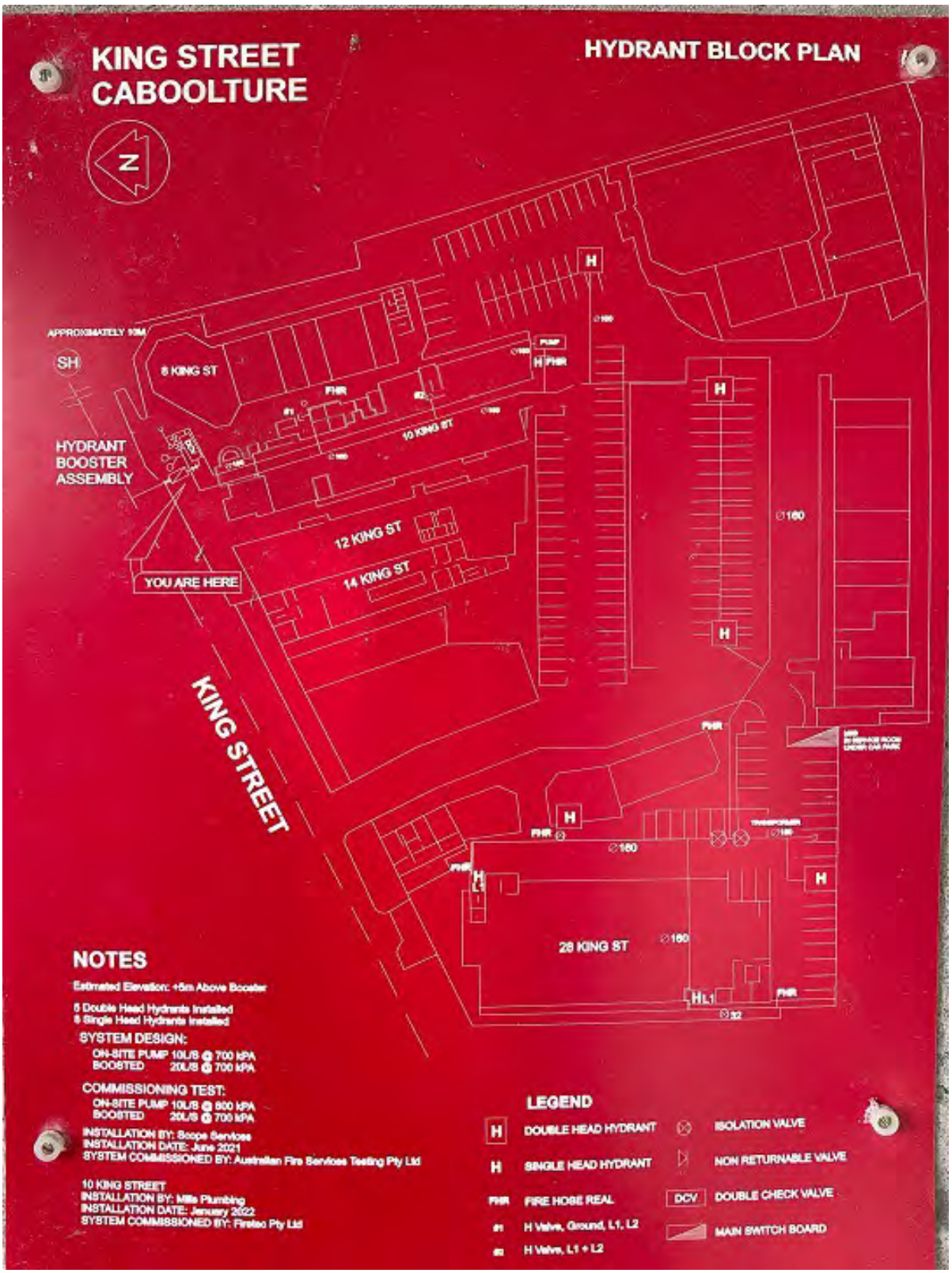
Building Approval Document & As-Installed Documents



As-Installed Documents cont/…



As-Installed Documents cont/…



Schedule 2 – *Occupier's* statement[1]

Name of building and address:	**10 King Street Caboolture, Qld 4510**		
Prescribed fire safety installation[2]	**Nominated Australian Standard or relevant *maintenance* requirements**[3]	**Was a *critical defect notice*[4] issued during the period covered by this statement (Yes/No)**	**Date of rectification of *critical defect*[4]**
Emergency lighting	AS 2293		
Exit signs	AS 2293		
Fire Detection and Alarm System	AS 1851		
Fire extinguishers	AS 1851		
Fire Hose Reels	AS 1851		
Fire Hydrants	AS 1851		
Fire Sprinklers	AS 1851		
Fire Doors	AS 1851		
Penetration through Fire Rated Structures	AS 1851		

I ……..as an authorised person on behalf of **Caboolture Partnership Pty Ltd** declare the above listed *prescribed fire safety installations* have been *maintained* during the period covered by this statement in accordance with this code and as specified,

Sign: _____ **Date:** _____/_____/ _____

1. This yearly statement must be kept with the building's *maintenance records* in accordance with A2(c) and be produced on demand by local government officers and authorised officers of the Queensland Fire and Rescue Service.
2. Note: delete *prescribed fire safety installations* that are not installed in/for the building.
3. For example, in accordance with manufacturer's instruction manual date day/month/year or in accordance with the building's *certificate of classification*.
4. Copies of *critical defect notices* issued and proof of rectification within the period of this statement must be attached.
5. This is also known as sound systems and intercommunication systems for emergency purposes.
6. Includes additional *fire safety installations* or conditions that are *required* under the building's *alternative solution* of the *Building Act 1975* or *BCA* clauses E1.10 and E2.3.
7. If the owner is signing or the *occupier* is not employed by a body corporate the 'name of organisation' section does not need to be completed.